INTERNATIONAL CONFERENCE ON HARMONIZATION OF CURRICULUM AND TRAINING OF HEALTH PROFESSIONALS

“Repositioning todays Health Workforce for the Future”

Venue: Sarova Whitesands Beach Resort & Spa Mombasa

Dates: Monday 7th to 9th February 2022

CONFERENCE GUIDELINES FOR SPEAKERS/PRESENTERS

Supported by KMPDC Secretariat
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1) INTRODUCTION

1) The Ministries of Health and Education are proud to co-host an all-inclusive and participatory **international stakeholder’s forum in February 2022**, on the harmonization of Curriculum and Training for Health Care Professionals with the aim to optimize opportunities in the following areas:

i). To strengthen the technical and soft skill competencies and enhance the global competitiveness and future job readiness of our health professionals

ii). To ensure adequate response to the Country’s changing healthcare needs

iii). To strengthen capability and technical support from the health professionals for the Universal health care coverage (UHC) agenda.

2) The conference seeks to host health regulators, academics, health professionals, policy makers and members of the public, with the aim of facilitating an exchange of information and meaningful collaboration, which will provide for the development of concepts and new approaches in the subject matter.

1.1 Conference Objectives

1) To determine strategies to strengthen generation and use of research, innovation, evidence and technology to inform policy and practice for increased access to health services

2) To establish strategies for health workforce optimisation through planning & forecasting

3) To provide a framework for re-imagining entrepreneurship and innovation opportunities for the health workforce towards increasing health workforce absorption

4) To define effective mechanisms for cross-sectoral partnerships and collaborations towards re-engineering the health workforce

5) To formulate necessary policy, regulatory, legal frameworks to support strengthened training, development and deployment of the health workforce in line with changing health needs (UHC, NCDs, pandemics, climate change).

6) To enhance governance in cadre recognition, schemes of service and scope of practice for improved health workforce management and retention

1.2 Expected Conference Value and Outcomes

1) Institutionalizing the conference as an annual and ongoing forum for the region to continuously reflect on the emerging trends, and improve curricular, and training for health professionals.

2) International perspectives, and analysis of the current curricular and training for health care professionals, and gaps with the current training strategies.

3) Exchange of experiences and lessons learned on effective training strategies, policies and practices to promote alignment of training and improved training outcomes.

4) Opportunity for stakeholder engagement to improve training and curricular for health care professionals. Alignment of the health care professional training to the country’s changing healthcare needs and to fortify the professional support for the UHC agenda.
5) Strategies and opportunities to strengthen the technical and soft skill competencies and enhance the global competitiveness and future readiness of health professionals with regards to evolving technologies, innovation, research and emerging health and environmental realities.

6) Harmonization of curricular, examinations eligibility requirements, and the standardization of training and training costs, scope of practice, schemes of service and emerging cadres, specialties and sub specialties across all health cadres.

7) Formulation of policy, regulatory, intergovernmental and legal frameworks to support strengthened training and development of health professionals.

8) Publication of a Country position and an actionable cabinet paper based on the conference outcomes.

9) Formulation of a joint secretariat task force to implement the recommendations, and strategies from the Conference as approved by the appropriate state statutory bodies.

10) To define a framework for harmonization of training and education curriculum (technical and soft skills), licensure examinations, eligibility requirements, standardization of training and training costs, across the health workforce for increased global competitiveness and future job readiness.

2) CONFERENCE THEMES AND SUB THEMES

1) The Conference is part of a global agenda on health workforce reforms on “Re-Engineering Fit-For-Purpose Health Workforce for UHC and PHE Preparedness & Response in Africa”.

2) The Conference theme is: “Repositioning today’s health workforce for the future”.

3) The conference context, theme and sub themes are shown below.

4) Authors must also nominate their preference for a physical (onsite) or virtual (online) presentation.

5) Within the overarching Conference theme “Repositioning today’s health workforce for the future”, the planning committee invites speakers to submit abstracts which should be linked to the following conference sub-themes.
<table>
<thead>
<tr>
<th>Sub-Theme</th>
<th>Key Points</th>
</tr>
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<tbody>
<tr>
<td>1. Health workforce training &amp; education reforms in the context of UHC &amp; PHEs</td>
<td>• &quot;Harmonization of The Curriculum and Training Of Health Professionals&quot;</td>
</tr>
<tr>
<td>2. Strengthening regulatory framework and cross sectoral partnerships to enhance training and practice of health professionals</td>
<td>• &quot;Strengthening regulatory framework and cross sectoral partnerships to enhance training and practice of health professionals&quot;</td>
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</tbody>
</table>
|                                                                          | • 1. Mainstreaming Research in UHC  
2. Accelerating UHC through digital transformation  
3. Strengthening medical innovations and entrepreneurship for UHC |
| 3. Research, evidence, Innovations and Digital Technologies for UHC       | • "Achieving universal health care through Training, Research and Digital Technologies”                           |
| 4. Optimisation of health workforce through management, planning, and entrepreneurship opportunities | • "Reengineering HRH Management for UHC and Future Health Goals.”  
• 1. Health labor market analysis  
2. Achieving Fit for Purpose HRH  
3. HRH Information systems  
4. Health Worker Welfare and safety  
5. Beyond the local health labor market |
| 5. Enhancing governance in cadre recognition, schemes of service and Scope of Practice | • "Harmonization of Scope of Practice for Healthcare Professionals to achieve UHC”  
• 1. Curricula as a tool to address UHC  
2. Delivering UHC through appropriate scope of practice  
3. Adapting Scope of Practice to achieve UHC  
4. Moving towards UHC: The role of scope of practice and curriculum |

Figure 2-2: Conference Sub Themes
3) CONFERENCE SUB COMMITTEES

1) The Conference committee is committed to developing a program that –

- Is of the highest technical quality;
- Encourages active debate through effective engagement;
- Actively engages session participants;
- Is diverse and inclusive; & is compelling to our target audiences

2) The following sub committees have been established to anchor the Conference theme and sub themes;

<table>
<thead>
<tr>
<th>Committee</th>
<th>Committee Sub Themes</th>
</tr>
</thead>
</table>
| 1) Curricular Content review committee;  
  a) Basic (Undergrad)  
  b) Specialists: teaching hospitals, post graduate | "Harmonization of The Curriculum And Training Of Health Professionals"  
  Chair: Prof. Stephen Ogendo, Dean Medical School Maseno University |
| 2) Research, ICT and innovations committee;  
  Chair: Prof. Olive Mugenda, Chair KUTRRH | "Achieving universal health care through Training, Research and Digital Technologies"  
  1. Mainstreaming Research in UHC  
  2. Accelerating UHC through digital transformation  
  3. Strengthening medical innovations and entrepreneurship for UHC |
| 3) Scope of practice committee  
  Chair: Dr. Jacqueline Kitulu, KMPDC Council Member | "Moving towards UHC: The role of scope of practice and curriculum "  
  1. Harmonization of Scope of Practice for Healthcare Professionals to achieve UHC  
  2. Curricula as a tool to address UHC  
  3. Delivering UHC through appropriate scope of practice  
  4. Adapting Scope of Practice to achieve UHC |
| 4) Regulatory framework committee  
  Chair: Dr. Jackson Kioko, CEO KHPOA | "Strengthening regulatory frameworks and cross sector partnerships to enhance training and practice of health professionals" |
| 5) HRH (Human resources for health) current and future needs committee  
  a) Exports, scheme of service,  
  b) Current and future health labor market | "Reengineering HRH Management for UHC and Future Health Goals."  
  1. Health labor market analysis  
  2. Achieving Fit for Purpose HRH  
  3. HRH Information systems  
  4. Health Worker Welfare and safety  
  5. Beyond the local health labor market  
  Chair: Dr. Annah Wamae, Actg. CEO KHHRC |
1.3 Role of the Sub Committees

**Purpose**

*Key planning component of the Conference to identify conference themes, sub themes, discussion topics, and speakers and to provide subject matter expertise from the committee members which will enhance the technical inputs and outputs aligned to the goals and objectives, themes and expected outcomes of the conference.*

**Scope**

a) Establish subcommittee terms of reference
b) Regular committee deliberations supporting the goals and objectives of the Conference
c) Identify conference themes, sub themes and topics to support the overall conference agenda
d) Speakers/Presenters
   - Identify and propose individual speakers, presenters and panelists to present the subcommittee ideas, perspectives, themes and topics
   - Communicate notifications from the Main TWG / Scientific committee to presenters
   - Liaise with the presenters for contacts and call for abstracts within the set timelines
   - Ensure the availability of the presenters, speakers, for the conference
e) Gather pre conference research and material supporting the committees proposed themes
f) Prepare a pre-conference committee paper on the themes identified by the committee
g) Prepare a post conference committee position paper with action strategies based on the conference deliberations
h) Support the preparation of the overall conference, and country position paper
i) Provide quality reviews to ensure that material published is accurate
j) Preparation of conference booklet

**Authority**

k) Maintain a chain of communication with all committee chairs
l) Ensure quality of presentations, and harmonization of conference technical outputs and publications

Table 3-2: Role of Sub Themes committees

1.4 Role of the Scientific Committee

**Purpose**

*The committee will ensure harmonization of all technical inputs and outputs with the goals and objectives, themes and expected outcomes of the conference*

a) Regular meeting to receive abstracts, (Twice weekly)
b) Regular meetings to review and advise proposed presenters accordingly. (Twice Weekly)
c) Preparation of conference abstract
d) Audit of presentations upon completion

e) Review and vetting of speakers, topics, themes
f) Advise presenters through respective subcommittees, of adjustments on presentations
g) Plan conference sessions and coordinate with speakers
h) Ensure virtual and video sessions are coordinated
i) Liaise with the rapporteurs, session moderators on session outputs, conference publications
j) Arrange conference sessions with involvement of secretariat
k) Preparation of conference booklet

**Authority**

l) Maintain a chain of communication with all committee chairs
m) Ensure quality of presentations, and harmonization of conference technical outputs and publications

Table 3-3: Role of the Scientific Committee
4) GUIDELINES AND REQUIREMENTS

1) The conference requires two submissions from all presenters to facilitate the scientific committee in the evaluation and preparation of the conference abstract book.
   a. Abstract of presentation (max 300 words)
   b. Biography of presenter (150 words)

2) All presentations shall be aligned to the Conference Theme and at least one Sub Theme.

3) All speakers are advised to submit an abstract relating to their presentation by **Wednesday 4th January 2022**. Abstracts should be sent to hcpconference2022@kmpdc.go.ke in the template format provided.

4) The required abstract format shall be as follows (See Abstract Format):
   a. Presenter name
   b. Abstract title
   c. Subtheme
   d. Presenter affiliations
   e. Introduction
   f. Methodology
   g. Results
   h. Conclusion
   i. Recommendations (should be SMART).

5) All abstracts must be submitted electronically and not exceed 300 words. This excludes the abstract title and the presenter details. Please use Arial 12pt, single spacing.

6) Abstracts shall be reviewed by the scientific committee and speakers provided with feedback.

7) It is the author’s responsibility to ensure that the title, author and affiliation details entered in the abstract submission site are correct and exactly as they should be published in all conference materials.

8) The abstract must be original work and contain –
   o sufficient information to provide an overview of the whole presentation
   o methods: briefly describing project/study design and results
   o information about when and where the content has already been published and/or presented

9) The abstract should not contain statements alluding to results or conclusions that will not be presented.

10) Authors are requested to be sensitive/ be respectful for, ethnic, cultural, religious, and gender diversity.

11) Submission of an abstract acknowledges the author’s consent to publication of the abstract in the Conference programme.

12) The presenting author must register for the Conference to ensure their abstract is included in the final programme.

3.1 PRESENTATION MODES

1) Each session will be 30min long. 20 min for speaker presentation and 10 min for dialogue/Q&A.

2) Speakers will be allowed to present using one of the following options.
   a. Individual presentation at the conference venue
b. Virtual (online) presentation.
c. Pre-recorded video presentation. Facilities for this will be provided on arrangement.
d. Panel discussion; of 3-4 panelists, to represent broad perspectives from diverse speakers

3) Please advise the committee at the earliest as to the preferred mode to present your paper

3.2 SCIENTIFIC COMMITTEE

A scientific committee has been set up to review presentations and coordinate with presenters in good time for the conference. The Scientific Committee will review all abstracts and consider the following.

1) Relevance of the abstract to the Conference theme, and sub themes
2) Does the title reflect the content of the abstract?
3) Is the theme of the abstract clear/explicit?
4) Does the abstract add new knowledge or a fresh perspective to the discussion?
5) Does the abstract add to the current body of work in this area?
6) Does the topic include national and international perspectives and is it of relevance to a broad range of Conference attendees?
7) Opportunity for audience engagement and participation.

3.3 INFORMATION FEEDBACK/NOTIFICATIONS

1) All speakers shall be provided with feedback via e-mail by 14th January 2022, with respect to the presentations and any other developments.
2) Authors of abstracts that cannot be accommodated within the program may be offered a place in the poster display. Accepted abstracts will be published in the Conference program.
3) Accepted authors will be notified about the scheduled date and time of their presentation/recording (where applicable) after their conference registration is confirmed.

The deadline abstracts submission is 4th January 2021.

5) CONFERENCE CRITICAL DATES

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Conference registrations open</td>
<td>21st December 2021</td>
</tr>
<tr>
<td>Call for Abstract</td>
<td>22nd December 2021</td>
</tr>
<tr>
<td>Abstracts submissions close</td>
<td>4th January 2022</td>
</tr>
<tr>
<td>Authors advised</td>
<td>14th January 2022</td>
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<tr>
<td>Authors acceptance deadline</td>
<td>18th January 2022</td>
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<tr>
<td>Submission of final presentations</td>
<td>1st February 2022</td>
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<td>for upload</td>
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</table>
6) ABSTRACT SUBMISSION PROCESS

Online Submissions @ HCPconference2022@kmpdc.co.ke

Step 01 Acceptance to present as speaker
• The sub committee chair will submit a list of confirmed speakers for their respective sub committees to the Secretariat by 14th Dec 2022
• The Scientific Committee will issue guidelines for submission of abstracts by 20th Dec 2022
• The Sub committee will ensure their nominated speakers submit abstracts according to the guidelines.

Step 02 Submitting an abstract
• All abstracts will be submitted by the speakers through email hcpconference2022@kmpdc.go.ke by 4th Jan 2022
• The Abstracts will be reviewed first by the nominating sub committee, for alignment to the committee themes and then forwarded to the Scientific Committee by 7th Jan 2022
• The Scientific committee will review the abstract for alignment to the conference and notify the presenters by 14th Jan 2022 if they have been selected.
• Presentation templates will be sent to the speakers by 14th Jan 2022.

Step 03 Final Presentations
• Presenters who opt for virtual presentation will be pre-recorded between the dates of 26th Jan 2022 and 2nd Feb 2022
• Presenters must send their final presentations for conference upload by 2nd Feb 2022
• Presentations once submitted cannot be amended/revised.

Figure 6-1: Abstract Submission Process

7) CONFERENCE HIGHLIGHTS

Sunday, 6th February 2022
• Registration Counters Opens for Exhibitors, Sponsors, Media

Monday, 7th February 2022
• Registration Officially Opens for Conference Delegates
• Opening Ceremony
• Evening welcome Reception

Tuesday, 8th February 2022
• Full Day Conference
• Evening Gala Dinner

Wednesday, 9th February 2022
• Half Day Conference
• Conference Wrap-up
• Closing Ceremony
THE INTERNATIONAL HEALTH WORKFORCE CONFERENCE 2022, KENYA

“Repositioning today’s Health Workforce for the Future”

Notes

1) This form should be filled with reference to the Conference Presenter/Speaker Guidelines
2) Abstracts must be submitted in English.
3) The abstract body must not exceed 300 words; The word limit relates only to the body of the abstract and does not include title, authors, qualifications, affiliations and institutions.
4) The abstract title must not exceed 11 characters.
5) Font type must be Arial 11pt., Use single line spacing.
6) Tables or graphics may be included in the abstract body.
7) Standard abbreviations may be used for common terms. Otherwise, abbreviations should be given in brackets after the first full use of the word/s. Abbreviations may not be used in the title.
8) Total presentation time is 30min; Speaker presentation is 20 min, Questions/dialogue: 10 min
9) Each abstract submission should be accompanied by a Speaker Bio of not more than 150 words and head shot picture of the speaker

<table>
<thead>
<tr>
<th>ID</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Presenter’s Name</td>
<td>FName: Middle Name: LName:</td>
</tr>
<tr>
<td>2. Contact Details</td>
<td>Email: Tel:</td>
</tr>
<tr>
<td>3. Organization/Affiliations</td>
<td></td>
</tr>
<tr>
<td>4. Proposed Presentation Title (Max 11 words)</td>
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<tr>
<td>5. Indicate which conference Sub Theme(s) your presentation is aligned to</td>
<td>(Indicate sub theme number(s))</td>
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<td>6. Indicate which Sub Committee has nominated your topic</td>
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<td>7. Target audience</td>
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<tr>
<td>8. Proposed Speaking outline</td>
<td></td>
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<tr>
<td>9. Describe the value of the presentation to the</td>
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1) Health workforce training & education reforms in the context of UHC
2) Regulatory frameworks & Cross-Sectoral Partnerships and Collaborations
3) Research, evidence, Innovations and Digital Technologies for UHC Re-imagining entrepreneurship and opportunities for the health workforce
4) Optimisation of health workforce through management, planning & forecasting,
5) Enhancing governance in cadre recognition, schemes of service and Scope of Practice
<table>
<thead>
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<th>ID</th>
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<tbody>
<tr>
<td>conference theme and expected outcomes</td>
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<tr>
<td>10. <strong>Abstract (Max 300 words)</strong></td>
<td></td>
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<tr>
<td>• Introduction</td>
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<tr>
<td>• Methodology</td>
<td></td>
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<tr>
<td>• Results</td>
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<tr>
<td>• Conclusion</td>
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<tr>
<td>• Recommendations (SMART)</td>
<td></td>
</tr>
<tr>
<td>11. <strong>Speaker Bio &amp; Pic (bio not to exceed 150 words)</strong></td>
<td>May be attached,</td>
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